



**SSC 2005 Spatial Intelligence, Innovation and Praxis: The national biennial
Conference of the Spatial Sciences Institute, September 2005. Melbourne**

**SPECIFICATIONS - ALL PAPERS (NON-REFEREED AND REFEREED AFTER
REVIEW CORRECTIONS)**

Overview

These instructions are for authors of both refereed and non-refereed papers prepared for the SSC2005 Conference. They should be used for papers prepared for both oral presentations and poster sessions.

The specifications and the layout of the papers must be strictly adhered-to, and papers not provided according to these guidelines will not be accepted.

General – All papers

Manuscripts are to be provided as an Adobe *Acrobat* ver. 5 documents.

Manuscripts are to be prepared in an A4 format and be no more than 10 pages in length, including title page, images, tables, figures and references.

Pages are NOT to be numbered.

File size limit of 3 megabytes for each submission.

Specifications – All papers

The general structure of the paper should be:

On first page.

1. Header containing conference information and relevant publication details.
2. Title of paper.
3. List of authors
4. Authors' affiliations
5. Email address of presenting author
6. Abstract. (max 300 words)
7. Biography of presenting author (max 300 words)

On subsequent pages.

1. Text, figures, tables etc.
2. References

Layout

Page Size A4

Margins

Left 20mm

Right 20mm

Top 25mm

Bottom 25mm

Fonts and font sizes

At top of first page.

Times New Roman 8 pt. Only on the first page, and it should read:

Authors names. Title of paper.

Proceedings of SSC 2005 Spatial Intelligence, Innovation and Praxis: The national biennial Conference of the Spatial Sciences Institute, September, 2005. Melbourne: Spatial Sciences Institute. ISBN 0-9581366-2-9

TITLE OF PAPER Times New Roman 16pt, bold, capitals, centered. 24pt spacing before, followed by a 12pt spacing

Author and co-author names. Initials and surnames for all authors, with initials preceding surname. Separate multiple authors with commas. Use an 'and' after the penultimate author. Use superscript characters to note affiliation. Times New Roman 12 pt bold, centered. One line spacing after.

Authors' affiliations: 12pt Times New Roman centered. Provide each author's affiliation on separate lines. No spacing between the lines. Use superscript characters to note affiliation. One line spacing after.

Email address of presenting author. Times New Roman 10pt, centered. 12pt spacing after.

KEYWORDS: Times New Roman 12pt, one line spacing after.

HEADINGS. 12pt Times New Roman, upper case, bold, left justified, one line spacing after.

Abstract to be 10pt Times New Roman. Upper and lower case letters. Left and right justified. Single line spacing, with a single line spacing between paragraphs. Single column format. Two lines spacing at the end of the text.

Biography of presenter to be 10pt Times New Roman. Upper and lower case letters. Left and right justified. Single line spacing, with a single line spacing between paragraphs. Single column format. Two lines spacing at the end of the text.

On subsequent pages:

HEADINGS. 12pt Times New Roman, upper case, bold, left justified, one line spacing after.

Subheadings 12pt Times New Roman, lower case, bold, left justified one line spacing after.

Sub subheadings 12pt Times New Roman, lower case, normal, left justified one line spacing.

The main body of the paper to be 10pt Times New Roman. Upper and lower case letters. Left and right justified. Single line spacing, with a single line spacing between paragraphs. Single column format. Two lines spacing at the end of the text.

Illustrations, photographs, figures and tables.

These elements must be placed as near as practicable to where it is referred to in the text. Figures must be of high quality (around 600dpi) and may be in colour. Place figure/table numbers at the foot of the figures/tables. They must be aligned horizontally, but large figures may be rotated 90 degrees. If the figures need to be rotated 90 degrees, the top of the figure must be at the left side of the page.

Line drawings must be placed in the appropriate location in the document. Ensure that lines are wide enough and lettering bold enough so as to ensure that they are legible. Do not use scanned drawings, but import the drawing into the paper.

Photographs or images must be placed in the appropriate location in the document. Resolution should allow for reasonable hard copy reproduction. Use 600dpi.

Tables should be produced directly within the text and contain text at 8pt. Font to be Times New Roman. One line spacing before and after the table. The table should be centered within the page. They must be aligned horizontally, but large figures may be rotated 90 degrees. If the figures need to be rotated 90 degrees, the top of the table must be at the left side of the page.

Captions

Captions should be typed in upper and lower case letters, Times New Roman 8pt. Not bold, not underlined. Centre captions directly beneath the illustration, with 6pt spacing before and after. Number figures and tables consecutively with Arabic numerals, e.g. Figure 1.

Equations, symbols and units.

Equations should be numbered consecutively. Equation numbers should be enclosed in parentheses and placed flush right (eg. Equation 1). Leave two line spaces before and after equations. Equations in Times New Roman 10pt.

Use the Systeme Internationale (SI) units and symbols. Unusual characters or symbols must be explained using a 'glossary of terms'. (For information, see: <http://physics.nist.gov/cuu/Units/current.html>).

Reference system

References in Times New Roman 10pt.

Throughout text, references to be in square brackets, first author and year, e.g. [Smith, 2005] or [Smith *et al.*, 2005] for multiple authors.

In alphabetical order, if reference by author, or numbered and in numerical order if superscripts used.

Berners-Lee, T. (1991), **Spatial Sciences and the World Wide Web**, <http://www.spatialsciences.org.au/>,
Web site accessed May 13, 2005.
(for Web references)

Smith, M. (2003), "Towards a Spatial Science Infrastructure", **Proceedings of Spatial Sciences 2004**,
Canberra: Spatial Sciences Institute.
(for Conference Proceedings)

Xwyber, J. G.. (1999), **Geographical Information Systems**, New York: HarperCollins.
(for Books)

Yorwer, Z. Q. (2004), "Finding georeferences for the Lower Yarra", **The Spatial Scientist**, 44, 67-81.

(for Journals) Journal, etc. in **bold type**.

Posters

The poster must be prepared in advance of the conference and provided to the conference organisers at least one week before the poster session. Both a paper version and a digital Adobe *Acrobat* file (PDF) must be submitted.

Poster format: 900mm wide x 1000mm high
(No variation from this format is allowed.)
The poster must be printed as one document.
Print on at least 125gsm paper.
The poster may be laminated if you wish.

The poster must include, in the bottom right corner, the following information:

Author and co-author names. (Times New Roman 12pt bold)

Affiliations (Times New Roman 12pt)

TITLE OF PAPER. (TIMES NEW ROMAN 12PT BOLD UPPERCASE)

Poster presented at SSC 2005 Spatial Intelligence, Innovation and Praxis: The national biennial Conference of the Spatial Sciences Institute, September, 2005. Melbourne: Spatial Sciences Institute. (Times New Roman 10pt, italic)